

Law Offices of Carolyn

Elefant

Proposal for Phased Litigation Representation

Prepared For
Test Sample
Sample

Aug 2nd, 2012

By
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Law Offices of Carolyn Elefant

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Phased Litigation Representation for X

Dear Mr. X,

As you requested, I am attaching a proposal for phased representation in connection with the [description of matter]. Payment for each phase is due on the date specified, which are subject to modification as the case progresses.

Payment will be deemed earned upon receipt and deposited into the firm's operating account at that time [NOTE - check to determine if your jurisdiction permits this]. Failure to timely pay for any phase of the will serve as ground for termination of this agreement and my withdrawal, unless otherwise agreed in writing.

Please let me know if this proposal is acceptable. If so, I will send an email confirming our agreement along with an electronic invoice for the first payment.

Thank you for your consideration. I look forward to working with you on this matter.

Lawyer Lawyer

Thank you for the opportunity to propose on this project. We look forward to exceeding your expectations.

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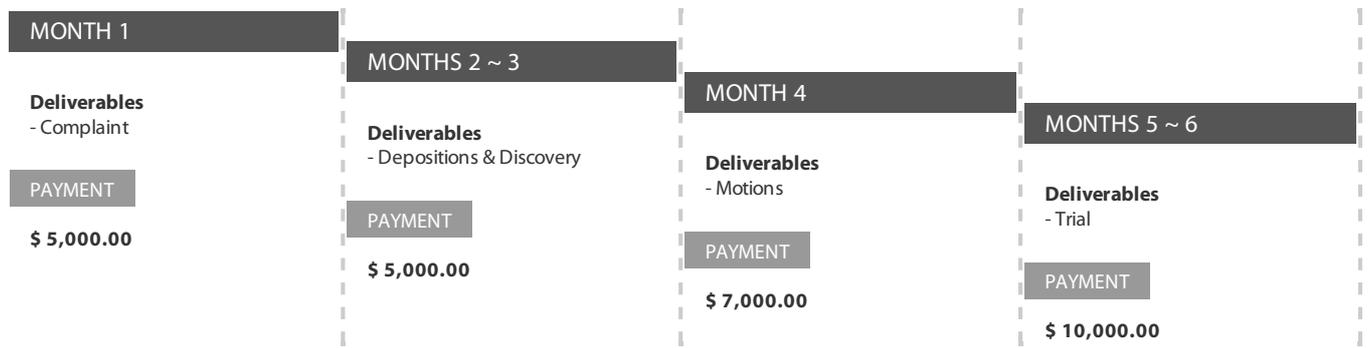
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Budget, Timeline & Process

The timeline chart below outlines the budget, milestones, and procedure we will follow to complete this project. We follow a weekly process to ensure customer satisfaction and project efficiency; Our process begins with a discovery phase where we plan everything clearly, then a creative phase where all visual elements are designed and approved, then a technical phase where the visual elements are brought to life, and finally a review and testing phase.

Our carefully designed process is meant to ensure customer satisfaction throughout the entire project lifecycle, while maintaining a high level of efficiency.

Timeline and Payment Schedule



TOTAL BUDGET: \$ 27,500.00

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Quote #2

Thank you for the opportunity to serve you. If you have any questions about this quote, feel free to contact me immediately.

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BUDGET BREAKDOWN

Complaint	\$ 5,000.00
Depositions and Discovery	\$ 5,000.00
Motions	\$ 7,500.00
Trial	\$ 10,000.00

Sub Total: \$ 27,500.00

TOTAL: \$ 27,500.00

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